

## CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D. C. 20505



PUBLIC AFFAIRS

Phone: (703) 351-7676

- 4 MAY 1983

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**STAT** 

Reserve Officers Association of the United States 1 Constitution Avenue, Northeast Washington, D.C. 20002

Dear

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This is to confirm that our Deputy Director, John N. McMahon, will address the Reserve Officers Association's National Convention in Salt Lake City, Utah, at approximately 9:00 a.m. Friday, 24 June.

Enclosed, as you requested, is a biography and photograph of Mr. McMahon. The Public Affairs Office will be available to coordinate with you on logistical arrangements. Please feel free to call me on 703-351-7676.

We would appreciate any background information on the convention such as a brochure, an agenda, the general make-up of the audience, and whether or not the press will be present. Although we realize that you will advertise in your newsletter that Mr. McMahon will be a speaker, we do discourage coverage on TV, radio and in the newspapers. Please keep us advised if the media will be present. Are you still expecting an audience of approximately 900? As far as you can tell, will there be any foreign nationals included?

We look forward to hearing from you. I know the meeting will be beneficial to all participants.

Sincerely,

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Public Affairs Officer

EXEC REG

P-306

Enclosure

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